



# Europe Made Easy

A division of Graham Euro Designs, Inc.  
3600 South Harbor Blvd. # 127  
Oxnard, CA 93035

## CREDIT CARDHOLDER'S CHARGE AUTHORIZATION

In lieu of my credit card imprint, I \_\_\_\_\_ hereby  
(name as shown on credit card)

Authorize Graham Euro Designs Inc / Europe Made Easy to charge my \_\_\_\_\_ credit card.  
(MC, VISA, AMEX, DISCOVER)

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ in the amount of \_\_\_\_\_ for my travel arrangements.

Include the security code on your card. On MasterCard, Visa, Diners Club and Discover the code consists of 3 digits and is found on the back of the card, on American Express it is the 4 digit code found directly above the Account number on the front of the card. Security Code \_\_\_\_\_

By signing below, I acknowledge and accept this charge to my credit card. I have read and agreed by my signature to the terms and conditions of the package. Credit card payment is for deposit of the package. I acknowledge, if doing final payment of package, by credit card, that I will show proof of Trip Insurance.

**(Cardholder's Signature Required):** \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Merchant on your credit card statement will be either Graham Euro Designs or Europe Made Easy.**

Credit card billing address, city, state and zip code \_\_\_\_\_

Phone Number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

**IDENTIFICATION IS REQUIRED.** Please provide photocopy of the credit card, front and back and passport or driver's license clearly showing cardholder's signature & credit card #.

I/We are aware of any cancellation policies and agree not to dispute or attempt to Chargeback any of the above signed for and acknowledged charges.

### Cardholders initial

I understand that I may purchase travel insurance to cover certain risks inherent in travel such as supplier bankruptcy and the inability to travel due to a medical or personal emergency. Please check and initial your acceptance or refusal of travel insurance below. Insurance may be purchased from my travel agent or Europe Made Easy.

I wish [ ] do not wish [ ] to purchase travel insurance. \_\_\_\_\_ **(client's initials)**

**Client's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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## GRAHAM EURO DESIGNS INC. (DBA) EUROPE MADE EASY - INDIVIDUAL TERMS AND CONDITIONS

**PRICES, TARIFFS AND EXCHANGE RATES:** The rates quoted are based on tariffs and foreign exchange rates effective as of the date of quotation and are subject to change without notice.

**TAXES, SERVICE CHARGES:** Most package prices include all government and local taxes and service charges for service provided as specified in the itinerary if possible. However airline ticket purchases, tours that include air, car rental and other miscellaneous items may require additional tax. Tour prices include charges for research, itinerary preparation, planning, currency exchange, booking procedures and the services of local tour operators representing Graham Euro Designs, Inc.. In each quoted package an itemization of individual components will not be rendered under any circumstance.

### PRICES

All prices are based on individual travel and include: double occupancy accommodations or as noted per itinerary, English-speaking qualified guides and lecturers where noted, transfers where noted, meals as described in itineraries, and all other items in the package.

**NOT INCLUDED IN THE TOUR PRICE:** Tour prices do not include charges for passports, visas, or meals not specified in the itinerary, excess baggage, personal and accident insurance, beverages, telephone calls, all items of personal nature or any service not specifically mentioned as "included" in the itinerary. Application for passport and visas is the responsibility of each individual traveler.

\*Gratuities are not included except if it is specified as an "included" item.

\*Transfers are not included with tours, unless otherwise specified.

\*Tours, which include rail transportation, do not include transfers to/from rail stations unless specified.

\*Train tickets do not include seat assignment. Train seat assignments may be arranged for minimal charge.

**SCHEDULED SIGHTSEEING TOURS** are not pre-reserved. Local operators reserve the right to change schedules or cancel tours without notice.

**DEPOSIT AND PAYMENTS:** All bookings require a minimum of \$300 deposit at time of reservation and are non refundable. (Depends on Services)

\*Full payment is due 60 days prior to departure.

\*Reservations made within 45 days, full payment is due within 7 days.

\*Reservations made within 15 days of departure from the US may require special courier delivery of the documents at the client's expense.

\*Graham Euro Designs, Inc. dba Europe Made Easy accepts personal checks, and agency checks for payment. Credit card payments accepted for final payment with a 5% surcharge for credit card fees.

\*Tour documents will not be released until full payment has been received.

Please note: If full payment is not received by the due date, reservations may be automatically canceled and penalties will apply.

**LATE BOOKING FEE:** If your reservation is made within 15 days of US departure date, then a \$50 per reservation, late booking processing fee will be charged.

**SOME MISCELLANEOUS** arrangements maybe subject to a minimum \$25 processing fee.

### CANCELLATION/REFUNDS

Deposit towards booking constitutes full knowledge and acceptance of our cancellation policy. Cancellation must be received in writing, along with all travel documents, before it will be processed. Regardless of the cause, the following terms will apply upon cancellation: Deposit is 100% non refundable once package is confirmed with hotels and service, after final payment and 60 days or less prior to departure: No refund for the tour price. Graham Euro Designs, Inc. has the right to substitute or change the tour.

Signed by \_\_\_\_\_ Date \_\_\_\_\_

**CANCELLATION BY YOU:** You will be liable for any/all cancellation fees, service charges, penalties, etc. assessed by any airline(s), hotel(s), railroad company(s), tour operator(s), boat/barge operator(s) and/or any suppliers of services as a result of cancellation or non-performance by you, in addition to a fee of \$50.00 and cost per item/segment, i.e.: airline, hotel, car rental, train, land tour, special event, etc.

signed by \_\_\_\_\_ Date \_\_\_\_\_

**\*There is no refund for any unused portion of the tour and packages.**

**TRAVEL INSURANCE:** We strongly urge that you consider optional travel insurance provided by CSA Travel Insurance. Complete coverage and exclusions are contained in the insurance booklet that will be sent with your confirmation. I accept that Europe Made Easy is not responsible for, nor will I attempt to hold it liable for, any injury, damage or loss I may suffer on account of any conditions, actions or omissions that are beyond its control.

**RESPONSIBILITY OF GRAHAM EURO DESIGNS, INC.:** Agents act only in the capacity as agents for the passenger in all matters connected with hotel accommodations, sightseeing tours and transportation, whether by rail, air, bus, car, ship or any other means, and as agents hold themselves free of responsibility for any damage or inconvenience occasioned from any cause whatsoever. Our agents will not be responsible for any damage, expense or inconvenience caused by late arrivals or departures, change of schedule, strikes or any other conditions including baggage delay or loss. Travelers are advised that itineraries cannot be altered, Graham Euro Designs, Inc. reserve the right to book other hotels within the same or upgraded category even if the travel documents have already been issued.

**NOTE:** The IATA carriers, steamship lines and other transportation companies are not held responsible for any act, omission, or event during the time passengers are not on board their respective conveyances. The passage contract in use by these companies and the purchaser of these tours shall constitute the sole contract between the transportation company and passengers.

According to airline regulations, a cancellation fee can be charged. Rail passes are subject to a minimum 25% handling fee.

**REFUNDS:** Refund requests must be made in writing within 30 days of cancellation. The written request must include necessary information to process the request. Once travel has commenced, there will be no refunds for unused portions of travel. Please allow a minimum of 4 weeks to process refunds. A \$50 processing fee will be charged for refunds.

**PRICES ARE SUBJECT TO CHANGE:** In the event of a price increase, the client will be subject to the increase unless the reservations have been paid in full. Any changes made to a reservation for which the price has been guaranteed will result in the booking being re-priced at the prices and airfares in effect at the time the re-routing. In case of currency fluctuations of more than 3% or amendments in local government taxes, we reserve the right to adjust the tour price accordingly. Packages are quoted for the number of participants that are guaranteed, if the number changes pricing will adjust.

**VOUCHERS:** Please check carefully that the vouchers and documents that you receive are correct.

I have read the above and agree with the terms and conditions. \_\_\_\_\_ Date: \_\_\_\_\_